

# Salesforce Tower

Chicago, Illinois

LAW FIRM PLANNING EXAMPLE

6 FLOORS - HIGHRISE

UNIVERSAL OFFICES

153,810 RSF

Hines

For free adjustments to this space plan, please contact  
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Chicago, Illinois

LAW FIRM  
UNIVERSAL OFFICES  
6 Floors - Highrise

PROGRAM AREA	~USF	RECEPTION FLOOR	TYPICAL FLOOR	TYPICAL (x 5)	ALL FLOORS
PEOPLE					
Partner offices (window)	225	0	0	0	0
Associate offices (window)	150	7	50	250	307
Associate offices (interior)	150	0	14	70	84
Support offices	100	0	4	20	24
Assistant stations	64	0	12	60	72
Support stations	36	12	6	30	48
Misc (reception, group areas, etc).	36	1	-	-	1
CONFERENCE					
10-person conference room	250	1	2	10	13
8-person conference room	220	1	2	10	13
6-person conference room	200	1	3	15	19
4-person conference room	120	2	2	10	14
4-person collaboration	100	1	3	15	19
SUPPORT					
High density filing	500	-	1	5	6
Mail/Copy room	180	1	1	5	7
Cafeteria	420	-	1	5	6
Coffee stations	80	1	1	5	7
Storage areas	180	1	1	5	7
MDF	220	1	-	-	1
IDF	80	-	1	5	6
Print stations	90	2	4	20	26
Wellness room	150	-	1	5	6
RECEPTION SUITE					
Reception area	1200	1	-	-	1
Guest lounge & beverage service	1300	1	-	-	1
20-person conference room	940	2	-	-	2
18-person conference room	700	2	-	-	2
14-person conference room	500	1	-	-	1
12-person conference room	460	2	-	-	2
10-person conference room	350	1	-	-	1
8-person conference room	320	2	-	-	2
6-person conference room	220	2	-	-	2
5-person conference room	220	1	-	-	1
Open collaboration	100	3	-	-	3
Cafeteria	1850	1	-	-	1
Kitchen / Catering	780	1	-	-	1
Business center	360	1	-	-	1
Beverage station	190	1	-	-	1
Coat closet (walk-in)	125	1	-	-	1
Furniture storage	225	1	-	-	1

SPACE METRICS	
RSF (3 floors):	153,810
Window attorneys:	307
Total attorneys:	391
Total employees:	536
RSF / window attorney:	501
RSF / attorney:	393
RSF / employee:	287
Conference areas:	95
Conference seats:	637
Conference seats / attorney:	1.6 / 1
Conference seats / employee:	1.2 / 1
Minimum primary aisle:	72"

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LAW FIRM  
CONFERENCE FLOOR (150-250k RSF)  
UNIVERSAL or 2 SIZED OFFICES

SPACE PROGRAM		
PEOPLE		
Associate / window	150 sf	7
Support stations	36 sf	12
Misc (reception, etc)	36 sf	1
TOTAL PEOPLE:		20
CONFERENCING		
8-person conference rooms	1	
6-person conference rooms	2	
CONFERENCE AREAS:		3
SUPPORT		
HD Filing	900 sf	1
Storage	200 sf	1
Cafeteria	1900 sf	1
Kitchen / Catering	800 sf	1
Print stations	100 sf	1
MDF room	220 sf	1
SUPPORT AREAS:		6
RECEPTION SUITE		
Reception area	1	
Guest lounge / beverage service	1	
20-person conference rooms	2	
18-person conference rooms	2	
14-person conference room	1	
12-person conference room	2	
10-person conference room	1	
8-person conference room	2	
6-person conference room	2	
5-person conference room	1	
Open collaboration areas	3	
Business center	1	
Beverage station	1	
Coat closet (walk-in)	1	
Furniture storage	1	





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LAW FIRM  
TYPICAL ATTORNEY FLOOR  
UNIVERSAL OFFICES

SPACE PROGRAM			
PEOPLE			
Associate / window	150 sf	50	
Associate / interior	150 sf	14	
Support offices:	100 sf	4	
Assistant stations	72 sf	12	
Support stations	36 sf	6	
TOTAL PEOPLE:		86	
CONFERENCING			
10-person conference rooms		2	
8-person conference rooms		2	
6-person conference rooms		3	
4-person conference rooms		2	
Open collaboration areas		3	
CONFERENCE AREAS:		12	
SUPPORT			
HD Filing	400 sf	1	
Mail / Copy	150 sf	1	
Storage	200 sf	1	
Cafeteria	400 sf	1	
Coffee	130 sf	1	
Print stations	100 sf	4	
Wellness room	100 sf	1	
IDF room	60 sf	1	
SUPPORT AREAS:		11	

SPACE METRICS (floor)	
Floor RSF	25,635
RSF / Attorney (window)	513
RSF / Attorney (total)	401
RSF / Employee	298
Minimum primary aisle	6 feet

